

Council Acknowledgment of Participation and Achievements (CAPA)

Chrm: Norma Schultz

Co-chrm: Dolores Fritz

January 2017

Houston City Council of Beta Sigma Phi

All CAPA forms can be found on the Houston City Council website.

First of all there is a form if you were a chairman for last year's Founders Day, this year's Summer Social, Sweetheart Ball, Fashion Show, Legacy Tea, and for any other council committee chairman.

There is information that we need you to turn in by the March Council meeting to me. It has to do with the Chairman, Co-Chairman and committee members etc.

Also, there is a form to Give myself and Dolores an idea as to how many yearbooks and scrapbooks that will be turned in for judging. This needs to be turned in by the March council meeting.

All the other contest forms and the yearbook and scrapbooks are to be turned in by the close of the April Council meeting. **We will not accept anything after the 10th of April.**

If any help is needed I can be reached most of the time at home as I am retired.

Please use my Land line. 281-859-8652.

Norma Schultz